



Connecting what matters.



Manual Overview

The SIP Trunking Call Forwarding Always Manual is designed to provide a step-by-step process to help customers activate the feature.

Steps:

1. Log in at https://web1.voip.fuse.net/Login/ with username and password.



2. Click on Users.

Cıncınnatı	Bell [™]	
Group		
Options: Profile Resources	Profile Basic	Advanced
Services Calling Plan Utilities	Add, modify, or remove users.	Call Processing Policies Configure group-level Call Processing Policies
	Change Password Change your password.	Communication Barring Auth Codes Configure group-level Communication Barring Auth
	Announcement Repository Manage the announcements for a group	Dial Plan Policy Configure group-level Dial Plan Policy
	Schedules Add, modify, or remove schedules.	



3. Search for the User you want to add or for whom you want to adjust call forwarding.

Cıncınnatı	Bell [™]	Help - H
Group		Welcome Admin US Playing 🔝
Profile Resources	Add a new user or manage existing users in your department or group.	\mathbf{X}
<u>Services</u> <u>Calling Plan</u> <u>Utilities</u>	OK Enter search criteria below User ID O Starts With O	+ Search
	ок	

4. Click on the User.

Cıncınnatı Bel	SM							Help - Home
Group						Welco	me Admin US Playi	ing [Logout]
Options: Profile	Users	your department or group						
Resources Services Calling Plan	OK	ryour department or group.						
Utilities	Enter search criteria below User ID	Starts With ᅌ			/	+	Sea	rch
	User ID	Last Name	First Name	Phone Number	Extension	Department	In Trunk Group	Edit
	8598157465@as.voip.fuse.net 8598157466@as.voip.fuse.net	8598157465 8157466	8598157465 859	+1-8598157466	157465 157466		~	Edit
				[Page 1 of 1]				
	ОК							



5. Click on Incoming Calls.

Cıncınnatı Bell [®]	M	
<u>Group</u> > <u>Users</u> : 8598157465@as.voip	fuse.net	
Ptions: Profile Incoming Calls	Profile Basic	Advanced
Outgoing Calls Call Control Calling Plans Utilities	Profile Display and configure profile information such as your name, department and address. Addresses Addresses allows you to view and maintain your phone numbers and other identities that are used to make and receive calls. Announcement Repository Manage the announcements for a user Passwords Set web access and portal passwords. Schedules Add, modify, or remove schedules.	Call Application Policies Select Call Control Applications enabled for a user Call Policies Configure user Call Policies Call Processing Policies Configure user-level Call Processing Policies Configure Communication Barring Auth Codes Configure Communication Barring Authorization of Device Policies Configure user Device Policies.

6. Click on Call Forwarding Always.

Cincinnati Bell *	1	
<u>Group</u> > <u>Users</u> : 8598157465@as.voip.	fuse.net	
Options: Profile Incoming Calls Outgoing Calls Call Control Calling Plans Utilities	Incoming Calls Basic Calling Name Delivery - On Provides Calling Name information for external and internal callers. Calling Name Retrieval - On Provide a caller's name by retrieving the calling name from the network Calling Number Delivery - On Provides Calling Number information for external and internal callers. Calling Number Delivery - On Automatically forward all your incoming calls to a different phone number. External Calling Line ID Delivery - On Provides Calling Line ID Delivery - On Provides Calling Line ID Delivery - On	Advanced None of the menu items in this category are enabled



7. Add the Number to which you want to forward and make sure toggle is set to On. Click Apply, then OK.

Cincinnati E	Sell ^m
Group >Users : 8598157465(@as.voip.fuse.net
Profile Incoming Calls Outgoing Calls Call Control	Call Forwarding Always Call Forwarding Always allows you to forward all your incoming calls to a different phone number or SIP-URI, such as your home office or cell phone. You c burst to inform you if you are next to your pone when the call is forwarded by using the Ring Reminder. This is important when you have forgotten the serv waiting to receive calls. Note that the arrows (phone number or SIP-URI) you forward your calls to must be permitted by your outgoing calling plan. You can to using the voice portal or on the mone using the feature access code
Calling Plans Utilities	OK Apply Cancel Call Forwarding Always: On Off • Calls Forward to phone number / SIP-URI: 8594893322 Play Ring Reminder when a call is forwarded
	OK Apply Cancel

****For questions regarding your features, please contact 1-888-638-1699, option 4.****

